

41-00957

WINSTON-DILLARD WATER DISTRICT

RULES AND REGULATIONS



RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE WINSTON-DILLARD WATER DISTRICT
DOUGLAS COUNTY, OREGON
JANUARY 30, 1990

WHEREAS, the Winston-Dillard Board of Commissioners, Douglas County, Oregon met in special session on January 30, 1990, to discuss the proposed rules and regulation resolved to adopt as prepared.

THEREFORE BE IT RESOLVED, the following set of twenty (20) rule and regulations are respectively established and recognized as rule of the Winston-Dillard Water District.

Dated this 20th day of February 1990.

Scott A. Shapiro

Quincy M. Clark, Secretary

Gorey Paulka

RULES AND REGULATIONS

OF THE

WINSTON-DILLARD WATER DISTRICT

1. DEFINITIONS

- "DISTRICT" Shall mean WINSTON-DILLARD WATER DISTRICT.
- "BOARD" Shall mean Board of Commissioners of the WINSTON-DILLARD WATER DISTRICT.
- "CUSTOMER" Shall mean premises occupied by one family living unit or one business.
- "METER" Device for measuring the flow of water to a particular water service.
- "SYSTEM" All or any part of the water system owned and operated by the District, including all service lines to and including all meters.
- "CUSTOMER LINE" The pipe, valves and fittings leading from the water meter into the premises served.
- "MAIN OR WATER MAIN" The pipe in the street, alley or right of way owned and maintained by the District for the purpose of distributing water to customers and servicing fire hydrants.

2. OWNERSHIP OF SYSTEM

Winston-Dillard Water District was established in 1948. The water system is owned by the District and the people residing therein. The purpose of the District is to supply water for domestic use within the boundaries of the District. And is governed by an elected five member Board from within the Water District boundaries.

3. JURISDICTION AND OPERATION

The entire system, including all mains, service lines, meters, reservoirs and all facilities and apparatus, shall be operated only by regularly authorized personnel of the District. No person shall connect to any main or service of the system or interfere with the operation of any of the facilities whatsoever, or turn on any meter or service, or operate any valves unless written permission is given. Members of regularly constituted fire departments shall be permitted to connect to and use fire hydrants for the express purpose of fighting fires. For testing and servicing fire hydrants the Water District must be notified in advance.

Winston-Dillard Fire District owns and is responsible for all lines, valves, and hydrants from the Water Districts main line.

4. RESPONSIBILITY AND LIABILITY OF THE DISTRICT

The District shall maintain and repair its mains, service pipes, meter, structures, facilities and all apparatuses so as to keep them in repair and operative condition at all times, in so far as is practical and reasonable.

The District shall not be liable for damages or otherwise be responsible because of interruptions, discontinuance of water service, or variations in pressure. The Board shall have the right in cases of inadequate supply or shortages of water to determine how water from the system may be used. To establish regulations limiting water use to give preference to those uses determined to be needed for public convenience and necessity.

The District from time to time must interrupt service for repairing mains, making extensions, repairing valves, control devices, etc. and for cleaning, maintaining and reconditioning reservoirs and storage tanks. The District shall not be responsible for any damages caused by such interruptions of service or fluctuations in pressure, but shall, whenever feasible to do so give customers advance notice whenever it is known that service is to be interrupted for any appreciable length of time.

5. USE OF WATER

The District shall furnish water for ordinary domestic, household, business and community use and for such sprinkling, irrigation, commercial and fire fighting purposes as the system may reasonably supply and as may be approved by the Board.

6. FURNISHING WATER

The District shall not be obligated to furnish and install at its expense system facilities for all property within the District. The District shall, however, provide adequate source of supply, necessary primary feeder mains, storage facilities and other improvements necessary to make water service generally available to all areas within the District. Extensions to furnish water to areas at present undeveloped and not now obtaining water from the system shall be made by the contractor or owner at their expense and in accordance with Water District requirements and speculations. In some instances contractor or owner would be required at their expense to enlarge existing main line due to added construction demands. New extensions once installed and approved by the District will then become the property of the District and be maintained by the District.

District shall determine the size of mains required, and in general they shall not be less than 6" in diameter.

7. WATER SERVICE

Application for water service shall be made in writing by the owner or renter (customer) of the premises to be served. No service will be rendered until such application has been completed and the required payments made. All applications shall include signature of applicant, location of premises where service is requested, address to which all bills shall be sent, and such additional data as the District may require.

8. METER INSTALLATION

Charges made for the installation of water services shall be paid in full before installation. Charges for service connections are to be established by the Board. When the main is located on opposite side of street or road additional costs will be charged.

Each dwelling or multiple dwelling shall be provided with its own water service connection and meter. No person shall sell or furnish water to either building or premises without written approval of the District, then only under specific terms of the authorization. Service will be discontinued if user is found in violation. Service shall normally be furnished by means of one meter per building; if more than one is necessary, each dwelling shall be billed separately. Meter location will be determined by the District.

Meters shall normally be set within dedicated streets, roads, alleys, easements and right of way at the property line, and the service pipe from the main to the meter, as well as the meter and meter box, shall be the property of the District. Normally meters shall not be installed in driveway areas or other areas subject to traffic loads if at all possible.

Unless otherwise requested and paid for, service connections shall be 3/4" and meters shall be first quality 5/8" x 3/4" meters, together with such corporation stop, fittings, connections, yoke or setter, meter box, shut off, etc. as the District shall require.

Should a water user desire to have a larger meter installed he shall apply in writing for such change and pay the additional cost of labor and materials used installing the larger meter.

Should a water user desire to have the location of his meter changed, he shall pay all costs of labor and materials necessary to make such change.

9. SERVICE OUTSIDE DISTRICT

The minimum rate schedule for the outside District service shall be double the rate charged to residents within the District. Such existing services are allowed although no new services are permitted outside the District. Annexation requests must be reviewed and approved by the Board.

10. TEMPORARY SERVICES

Applications for temporary service shall be made in writing on forms furnished by the District. Applicants shall pay the established charge required by the District following the termination of temporary use.

11. BULK WATER USE

Bulk water permits are issued if District has sufficient surplus water over and above its requirements within the District. Such service shall be applied for in writing. Metered water will be drawn at a designated station using proper meter and cross connection device furnished by the Water District. Meter readings will be returned to the Water District office by user to establish required charges.

12. DISCONTINUANCE OF WATER SERVICE

Customers vacating a premise where water service is provided shall notify the District. The District will read and turn off the meter. A final bill will be rendered promptly. Such bill shall be payable at once. Bills for a portion of a month shall be prorated upon the actual days of use.

13. METER READING AND BILLING

Meters shall be read bimonthly or as determined by the Board and bills rendered based on consumption to the nearest 100 gallons along with base rate fee per dwelling.

14. MULTIPLE UNIT RATES.

In the event one meter furnishes water to more than one unit or dwelling (example; apartments, duplexes, etc.) the minimum billing will be based on the number of units times (x) the current minimum rate and minimum gallons.

15. PAYMENTS FOR SERVICE

All charges for water service shall be due and payable the date of billing. Winston-Dillard Water District reserves the right to discontinue service when bills are unpaid after the 15th of the month. If not paid a disconnect notice will be mailed. Once water is discontinued or turned off for non payment it will not be turned on until past due amount and required re-connect fee is paid in full unless other arrangements are made with the District office.

16. TURNING ON WATER SERVICE AND METERS

No person other than an employee or representative of the District shall turn on or off any of the services or meters. Customers desiring either discontinuance of service, a new service, or restoration of service shall make arrangements with the District.

17. INSTALLATION, MAINTENANCE AND REPAIR OF CUSTOMERS LINES

Customers shall install, maintain and repair all piping and devices between meters and premises served. Exceptions are noted when meter has been installed on private land. Customer is then liable for all repairs and maintenance to private line from meter to main.

District requires all customer lines to have a pressure regulator.

All leakage occurring beyond meter installations shall be at the expense of customer, and he shall be responsible for the proper maintenance and repair of lines, valves, pressure regulators, plumbing fixtures, cross connection devices, etc. located within his premises.

18. WATER DAMAGES OR INJURIES WITHIN PROPERTY

The District shall not be liable for any damage or injury for leakage or the running of water on the premises from pipe lines, plumbing fixtures, open faucets, valves, fixtures, devices, appurtenances, and hoses beyond meters set at property lines. When a driveway is disrupted by water line installation or repair the District will replace to previous condition.

The District shall not be responsible for damages or difficulties experienced by reason of variations in pressure within the system.

MAINTENANCE, REPAIR AND TESTING OF METERS

Normal maintenance and repair of meters shall be carried on by the District at its expense. If a customer requests that his meter be pulled for testing, tests will be made, but should the meter be found accurate within 4% of true delivery, the customer shall pay the cost thereof. If meter is found to over register in excess of 4%, testing and repair shall be at the cost of the District.

Charges made for meter testing shall be paid in advance, and the amount shall be the deposit required for testing. The deposit shall be refunded if the meter is found to over register in excess of 4% of true flow.

BACKFLOW DEVICES
CROSS CONNECTION OR PHYSICAL CONNECTIONS WITH OTHER WATER
SUPPLIES OR SYSTEMS

Cross connection of physical connections of any other water supply or hazardous materials and conditions, whether private or public, without written approval and consent of the Water District Board and the written approval of the Oregon State Health Division are prohibited. Included in this category are all pipe lines, apparatuses, pumps, tanks, storage reservoirs, facilities, equipment, appliances, etc., of other systems whether located within or on public or private property, or the premises of a water user.

The Districts authorized representative inspector shall have the right without being deemed guilty of trespass or an unlawful act to check the premises of customer for physical connection with other water supplies and the general conditions of the water lines and service facilities, at any reasonable time.

All plumbing within buildings served by the District shall be so installed and all plumbing fixtures so constructed as to prevent pollution of water supply by back siphonage or cross connection at the owner or users expense. Water service shall be disconnected and not restored until such defects and hazards have been eliminated.

Annual inspection of cross connection devices by an Oregon State Certified Tester will be required at the owners expense.