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FIELD SERVICES  
DRINKING WATER PROGRAM

Updated May 31, 2006

# CROSS CONNECTION / BACKFLOW PREVENTION PROGRAM

***Paradise Park Community Association***

P.O. Box 553 Eagle Creek, Oregon 97022

#00264

## **Responsibilities of Paradise Park Community Association**

Paradise is responsible for taking all reasonable precautions to assure that the water delivered to customers does not exceed maximum contaminant levels, to assure that water system facilities are free of public health hazards, and to assure that water system operation and maintenance are performed as required by these rules.

This includes, but is not limited to, the following:

- 1) Routinely collect and submit water samples for laboratory analyses at the frequencies prescribed by OAR 333-061-0036;
- 2) Take immediate corrective action when the results of analyses or measurements indicate that maximum contaminant levels have been exceeded and report the results of these analyses as prescribed by OAR 333-061-0040;
- 3) Continue to report as prescribed by OAR 333-061-0040, the results of analyses or measurements which indicate that maximum contaminant levels have not been exceeded;
- 4) Notify all customers of the system, as well as the general public in the service area, when the maximum contaminant levels have been exceeded;
- 5) Notify all customers served by the system when the reporting requirements are not being met, or when public health hazards are found to exist in the system, or when the operation of the system is subject to a permit or a variance;
- 6) Maintain monitoring and operating records and make these records available for review when the system is inspected;
- 7) Maintain a pressure of at least 20 pounds per square inch (psi) at all service connections at all times;
- 8) Follow-up on complaints relating to water quality from users and maintain records and reports on actions undertaken;
- 9) Conduct an active program for systematically identifying and controlling cross connections;
- 10) Assure that the water system is in compliance with OAR 333-061-0205 relating to certification of water system operators.
- 11) Maintain an effective Emergency Response Plan to assure continued operation of the community water system.

## **Paradise Park Community Association's Water Commissioner**

Paradise Park Community Association shall elect annually a volunteer to the position of "Water Commissioner" whose responsibilities will include but are not limited to the following:

- 1) Coordination of all community water duties with the existing Board of Directors.
- 2) Coordination of the periodic reading of water meters in order to verify continued satisfactory operation of the water system.
- 3) Taking periodic water samples as required.
- 4) Delivery of water samples to an approved testing facility.
- 5) Coordination of any repairs or maintenance of the water system with the Board of Directors as well as all community water users.
- 6) Working with Clackamas County Health Department in all administrative responsibilities including educational certification requirements.
- 7) Annual review of the Paradise Park Community Association Cross Connection/Backflow Prevention Program.
- 8) Annual review of the Paradise Park Community Association Emergency Response Plan.

## **New Construction/ Lot Development Requirements**

- 1) Paradise Park Community Association shall be contacted by any member when plans for new construction require a new connection to the community water main.
- 2) Paradise Park Community Association shall contact Cascade Mechanical (local plumbing contractor) to schedule installation of the new connection including a new water meter and approved backflow device.
- 3) Paradise Park Community Association will coordinate the necessary shut down of the water system during installation.
- 4) Paradise Park Community Association shall communicate with all customers being affected for the length of time estimated for water being unavailable.
- 5) The property owner shall be responsible for all expenses related to the installation of the new service.
- 6) Paradise Park Community Association shall perform tests for water quality immediately following completion of the new connection.
- 7) Paradise Park Community Association must be notified prior to any repairs or relocation of existing water connections.

## **Cross Connection Control Requirements**

- 1) Paradise Park Community Association shall undertake cross connection control programs to protect the community water systems from pollution and contamination.
- (2) Paradise Park Community Association's responsibility for cross connection control shall begin at the water supply source and end at the point of delivery to each water user's meter.
- (3) Paradise Park Community Association shall develop a procedure to coordinate cross connection control requirements with the Clackamas County Health Department which is the administrative authority having jurisdiction.
- (4) Paradise Park Community Association shall ensure that inspections of all existing backflow prevention assemblies protecting the community water system are conducted:
  - (a) At the time of installation, any repair or relocation;
  - (b) At least annually;
  - (c) More frequently than annually for approved backflow prevention assemblies that repeatedly fail.
  - (d) After any backflow incident.

## Maintenance and Expense of the Community Water System

- 1) Paradise Park Community Association shall be responsible to pay for the costs of water quality testing.
- 2) Paradise Park Community Association shall be responsible to pay for the annual testing of all backflow devices.
- 3) Should any individual water user's water meter and/or backflow prevention device be determined to be malfunctioning, the water user will be notified and expected to pay any costs associated with replacement or repair within 30 days from the time of notification.
- 4) Should repairs not be completed within 30 days, Paradise Park Community Association will initiate repairs and bill the specific water user.
- 5) Paradise Park Community Association shall be responsible to pay for any costs associated with education/certification of the Water Commissioner.
- 6) Paradise Park Community Association shall be responsible to pay for the cost of electricity needed to run the pump.
- 7) Paradise Park Community Association shall levy an annual fee for each water user which will be used to cover the above mentioned costs.
- 8) The annual fee for water connections shall be determined by the governing Board of Directors and must be voted on and passed by a majority of members.
- 9) Annual water fees and rules for collection of fees will be reviewed each year and must be included in the Association By Laws.

PARADISE PARK  
COMMUNITY ASSOCIATION  
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